



**BOARD OF TRUSTEES
MEETING**

February 26, 2009

7:00 p.m.

Board Room

**Belmont Technical College
District Board of Trustees Meeting
February 26, 2009
7:00 p.m.**

A G E N D A

CALL TO ORDER Ms. Elizabeth Gates, Chair

ROLL CALL

PLEDGE OF ALLEGIANCE

INTRODUCTION OF VISITORS Ms. Elizabeth Gates, Chair

APPROVAL OF AGENDA Ms. Elizabeth Gates, Chair

APPROVAL OF MINUTES Ms. Elizabeth Gates, Chair

A

CONSENT AGENDA

B

Human Resource Items

B1

1. Ratification of Employment
– Laura Doty, Assistant to the President
2. Faculty Salary Modification
– Ann Smith, Instructor of Nursing
3. Position Modification
– Public Relations Coordinator
4. Authorization to Hire
Public Relations Coordinator

Marge A. Hawthorne, Director of Human Resources

Administrative Items

B2

1. Awarding of Contract:
Call Processing and Voice Mail System
2. Website Redesign Contract

John. S. Koucoumaris, Vice President of Administrative Affairs

Board Items

B3

1. Annual Meetings in Monroe and Harrison
Counties

Ms. Elizabeth Gates, Chair

2. Resolution in Support of Becoming a Direct
Loan Institution

Dr. Rebecca Kurtz, Vice President of Learning and Student
Success

PRESIDENT'S REPORT

Dr. Joseph E. Bukowski

MONITORING ACTIVITIES

C

Audit Report

Audit Report, FY2008

C1

John S. Koucoumaris, Vice President of Administrative Affairs

Financial Report

January 2009 Financial Report

C2

John S. Koucoumaris, Vice President of Administrative Affairs

Annual Foundation Financial Report

C3

Dr. Joseph E. Bukowski, President

SECTION IV: ENDS POLICIES

Board Rule 400.0000.00

Access to Higher Education

C4

Quarterly Enrollment Reports

Dr. Rebecca Kurtz, Vice President of Learning and Student Success

Board Rule 400.1000.00

Student Development

C5

Program Reviews of Degree Programs

Dr. Rebecca Kurtz, Vice President of Learning and Student Success

REPORTS AND PRESENTATIONS

Participation in the Direct Student Loan Program

Dr. Rebecca Kurtz, Vice President of Learning and Student Success

UPCOMING EVENTS/MEETINGS

- OACC Advocacy Luncheon, March 4
- Cultural Pearls, March 11, 6:30p.m.
- Medical Assisting Graduation, March 19, 7:00 p.m.
- Science Fair, March 28,

COMMENTS FROM CHAIR

Ms. Elizabeth Gates, Chair

COMMENTS FROM COLLEGE COMMUNITY

NEXT REGULAR MEETING

March 26, 2009

- Work Shop 5:00 p.m.
- Meeting 7:00 p.m.

EXECUTIVE SESSION

Discussion of Acquisition of Property

ADJOURNMENT

TAB A

Minutes

BELMONT TECHNICAL COLLEGE
BOARD OF TRUSTEES MEETING

Minutes of January 22, 2009

The regular meeting of the Belmont Technical College District Board of Trustees was held at 7:00 p.m. on January 22, 2009.

Call to Order Elizabeth Gates, Chair, called the meeting to order at 7:10 p.m.

Roll Call

Marcia Bedway -----	Present
Terry Carson -----	Present
Lorrinda Saxby -----	Present
Elizabeth Gates -----	Present
William Hunkler -----	Present
Charles Jobe -----	Present
Marshall Piccin -----	Present
Suzanne Pollock -----	Present
Pandora Neuhart -----	Present

There being a quorum, the meeting proceeded.

Attendance John Koucoumaris, Becki Kurtz, Marge Hawthorne, Greg Fehr, Brenda Lohri-Posey, Jody Peeler, Erin Neely, Tim Houston, Holly Bennett, Jane Evans, Judy Sandstead, Cathy Bennett, Sue White, Joyce Baker, Marilyn Wildman, Linda Poland, and President Joseph Bukowski.

Introduction of Visitors None.

Approval to Consider the Amended Agenda Ms. Gates amended the agenda to include an executive session to be held at the end of the regular meeting.

Ms. Bedway motioned, seconded by Mr. Piccin, to accept the amended agenda with two items pulled from the agenda for further discussion:

- 1: Approval of the Energy Plan
- 2: Fund Balance Appropriations

All ayes; motion carried.

Approval of Minutes Ms. Neuhart motioned, seconded by Ms. Pollock to accept the minutes of December 4, 2008 with the following corrections:

Dean of Academic Affairs to be corrected to: "Executive Dean of Academic Affairs"
(Pg 2, Third Paragraph)

Chancellor Fingerhut has indicted to be corrected to: "indicated"
(Pg. 5, Paragraph 5)

Dr. Bukowski reported on the creation on to be corrected to: "of"
(Pg. 5, Paragraph 6)

All ayes; motion carried.

Approval of
Consent Agenda

Mr. Hunkler motioned, seconded by Dr. Saxby to approved the Consent Agenda, (Two items pulled from the agenda: Approval of Energy Plan and Fund Balance Appropriations.

All ayes; motion carried.

Human Resource Items

Position Modification

The board approved the modification of the position of Workforce Development and Community Education Program Coordinator to include responsibilities in the area of professional development programs. The modified position of Community Education and Professional Development Program Coordinator was recommended, with primary responsibilities in credit and non-credit options for enrollment in programs related to recreational learning and professional development.

Appointment

The board approved the appointment of Linda Poland to the position of Community Education and Professional Development Program Coordinator. Ms. Poland currently serves the College as Assistant to the President and was previously employed as the Workforce Development and Community Education Program Coordinator. She is well experienced in many areas of the College, and works effectively in a team-based environment, with exceptional interpersonal skills. Ms. Poland has earned a Bachelors degree in health from Ohio University, and an Associate degree in microcomputer applications from Belmont Technical College. Ms. Linda Poland will begin her new position effective January 26, 2009, at an annual salary of \$36,662.00.

Additions to the Adjunct pool

The following names were approved by the Board to be added to the list of eligible adjunct faculty:

Name	Title	Subject Area
Mary Eberhart	Assistant Professor Adjunct	Nursing
Benjamin Fulton	Instructor Adjunct	Biology
Kendra Kendle	Instructor Adjunct	Mathematics
Paulette Kendzora		Business
Shaista Khan	Associate Professor Adjunct	Anatomy & Physiology
Todd McGonigle	Associate Professor Adjunct	Business
Susan Padezanin	Assistant Professor Adjunct	English
Derik Shirley	Assistant Professor Adjunct	Biology
Molly Williams	Assistant Professor Adjunct	Business/Accounting